



*Partnering for
Our Sustainable Future*

Legacy Steering Committee
November 11th, 2011
City Hall, Room 12
8:30-10:00 am
Minutes

Called to Order at: 8: 35

Facilitator: Joe Speidel; Note taker: Emily Meltzer

In Attendance: Joe Speidel (UVM), Penrose Jackson (Fletcher Allen), Wanda Hines(SEIP)Mary Sullivan (Burlington Electric Dept.), Larry Kupferman (CEDO), Margaret Bozik (CEDO), Charlie Baker (Chittenden County Regional Planning Commission), Sarah Osaba (Vermont MADE), Mediha Jusufagic (Bosnian Lilies), Jennifer Green (Legacy)

News Re: Landworks (8:40- 8:45):

- Jennifer: RFP for marketing. David is off the contract for Legacy. David had given us all the good thinking, now we need to fill in the void. \$16,000 left from the HUD grant to do the Legacy update in-house.

Legacy Update (8:45- 9:05):

- Plan of Action: Take information from town meetings and Celebrate Burlington
 - Wanda: Will plug in with her notes from diversity
 - Jenny will provide information from Neighborhood Planning Assemblies
 - Information will be pulled from video work
 - We can use: City Hall Park, CCTA, Downtown and Waterfront Plan findings
- Will do a skeletal draft of an update
 - It will be completed between now and end of Dec. and filled in , Margaret

and team will conduct engagement with particular attention paid to those we may have overlooked (during spring). Summer: we could put into a final (printed) product.

Charlie: Proposed a completed draft ECOS plan in April and that planning should be done next winter/fall

Margaret -- IBM Smarter Cities Grants

- Big on integrated planning.
- Focus on increasing diversity as an asset.
- How do we make these plans living? Due December 16th.

Jennifer: We need to keep track of who is responsible for what actions by keeping a timeline. Used as a way to keep tabs on who is doing what

Larry: Zoning and ordinances use Legacy in their work.

- Our work will result in changes to zoning and ordinance work.

Wanda: Legacy as the blueprint and the guide for the city.

- This is a great opportunity to make sure everyone is there and has a voice.

Joe: we have to think about how to categorize the sections of the plan as we revise.

- In doing this, we must make sure we are meshing with ECOS.

Jennifer: We have to focus on keeping Legacy alive regardless of how Mayoral election turns out

- Thinking about how to engage mayoral candidates. S.C. hosts a debate? Burlington Business Association partnership to hold an event like this?

Peter Clavelle Award (9:05-9:16):

- Penrose: Award just needs an update for the present year.
- We will not award our own Steering Committee members in this selection.
- Jennifer: We had around 8 or 9 nominations last year.
 - Are we missing any avenues to get this out? Perhaps use last year's Youtube video to get the word out.
- Mediha: Flyers, posters to get the word out.
- Margaret: Artist to make something to get the word out.
- Nominations by February 1st
- Meeting in February to finalize event and talk about nominees
- Thanks to Mary, Sara, Penrose, and Mediha for being on the sub-committee

Future meeting times (9:16- 9:21):

- Penrose: perhaps meeting in December before Jennifer leaves and then meeting in February – agreed on 12/14, 8:30-9:30
- 8:30-9:30 February 8th
- April Event
- 8:30-9:30 May 9th (Jen: perhaps good time to reconnect with ECOS)
- Margaret: tentative change date for event in April.
 - Perhaps do an event after elections when everyone will be in office.

Summary/Wrap Up (9:21 – 9:25)

- Take a look at the categories we have and also look at ECOS to see how we can keep Legacy's spirit but keep it in line with ECOS
- Penrose: Look at social, think about human principles.
- Jennifer:
 - Contact Sandrine and CEDO
 - Send 3 major framework questions to Wanda and others
 - Work to get more people on board with the Clavelle committee
 - Send out future dates and minutes
- Wanda: fill in body with current events for diversity link
- Meeting adjourned at 9:27 am.